



Cancellation Policy

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Appointments will be 50 minutes in duration, once per week at an agreed upon time. Sessions may be more or less frequent based on need. You are responsible for coming to your session on time; if you are late, your appointment will still need to end on time.

If you need to cancel or reschedule a session, we ask that you provide us with 24 hours notice. If you miss a session without canceling, or cancel with less than 24 hours notice, our policy is to collect 100% of the session fee (\$200.00). If it is possible, your therapist will try to find another time to reschedule the appointment.

Professional Fees

The standard fee for sessions is \$200 (____) initial. You are responsible for paying at the time of your session (start of session). Payment may be made by credit card, check or cash. Any checks returned to our office are subject to an additional fee of up to \$25.00 to cover the bank fee that we incur. If you refuse to pay your debt, we reserve the right to use an attorney or collection agency to secure payment. We have the right to terminate care for non-payment with appropriate planning for your treatment needs.

CLIENT NAME

CLIENT SIGNATURE

DATE

PARENT / GUARDIAN NAME (IF UNDER 18)

PARENT / GUARDIAN SIGNATURE (IF UNDER 18)

DATE
